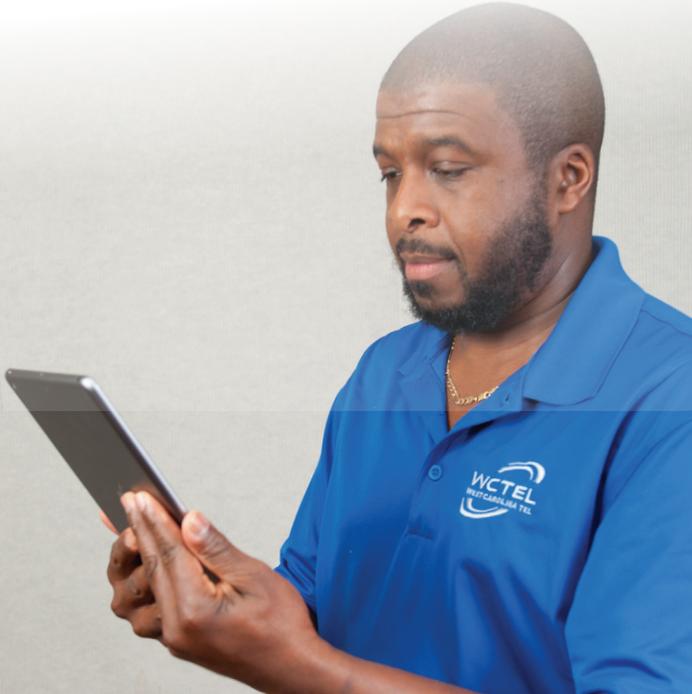


## MESSAGES BY EMAIL

1. When you get a voicemail, you will receive an email from 'YOURTELEPHONE' delivered to your inbox. The message will have an attachment with the recording.
2. Open the attachment and your media player will play the message.
3. If desired, save the attachment on your computer.
4. Follow the links in the email to save or delete the message from the Voicemail system.



Your Voicemail is your telephone number:

Your Voicemail password is:

(Initial password is last 4 digits of your phone number, which you can change or keep)

# 5 for FREE

Enjoy these features **FREE**  
with your voice service:

- Call Forwarding
- Automatic Recall (\*69)
- Call Waiting
- Deluxe Call Waiting
- Calling Name/Number Delivery

# Voicemail User Guide



888-962-9108 | [GigUpNewberry.com](http://GigUpNewberry.com)

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Greenwood	1303 Montague Ave Ext
Abbeville	233 Hwy 28 Bypass
Newberry	1530 Main St   Suite 105

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01/2020



FEATURE	DESCRIPTION	\$/MO.
Call Forwarding	Lets you transfer your incoming calls to any telephone number that you can call directly.	FREE
Automatic Recall (*69)	Redials the last person who called you whether the call was answered or not.	FREE
Call Waiting	Lets you know when someone else is calling while you are on the telephone.	FREE
Deluxe Call Waiting	Allows you, while on the phone with another caller, to be alerted and see on your caller ID display who is calling.	FREE
Calling Name/Number Delivery	Displays the name and number of the person calling you on a telephone which has a caller ID display screen.	FREE
Quick Voicemail Access (*68)	Lets you access your home voicemail box directly when dialed from your home phone.	FREE
Calling Number Delivery	Displays only the number of the person calling you on a telephone which has a caller ID display screen.	\$3.50
Speed Calling	Lets you call frequently called numbers by dialing only one or two digits (30 #'s).	\$2.00
Automatic Callback	Redials the last busy number you called. If the number is still busy, it will continue to redial periodically, alerting you with a special ring when the call can go through.	\$2.00
Selective Call Forwarding	Lets you select a list of incoming calling numbers which will be forwarded to you when you are away.	\$2.00
Three-Way Calling	Can be used whether you received or placed the call.	\$2.00
Selective Call Acceptance	Allows you to program a list of numbers you want to receive calls from. All other calls will be sent to a recording that says the call has been denied.	\$2.00
Selective Call Rejection	Allows you to program your phone to block calls from your selective list of phone numbers. The last person who called (even if you don't know the number) can be added to the list.	\$2.00
Anonymous Call Rejection	Rejects calls from callers who block their caller ID information so that their calls don't even ring on your line.	\$2.00
Personal Ring (Teen Ring)	Allows you to have up to two phone numbers with a single line. When called, each line has its own unique ring. Great for teens, roommates, and business applications.	\$2.00
Custom Ring/Call Waiting	Lets you define a list of priority numbers. When a call comes from any of those numbers on the list, you will hear a special ring, or if you are on the phone, a special Call Waiting tone.	\$2.00
Caller ID Block	Allows the calling party to suppress their numbers so that the called party with Caller ID does not receive their number.	No Charge Per call \$2.00 Per line
Voice Mail	Personal Secretary Family Mail Call Forward Busy Voicemail to Email	No Charge \$1.50 \$.50 \$1.00

## ACCESS YOUR VOICEMAIL

### From the phone subscribed to the service:

1. Dial (803) 723-0086.
2. If prompted, enter your password and then #.

### From a different phone:

1. Dial (803) 723-0086.
2. Enter your telephone number.
3. Enter your password and then #.

## RECORD YOUR GREETING

1. Access your voicemail.
2. Press 9 for the mailbox setup menu.
3. Press 1 for greeting options.
4. Press 2 to record your greeting.
5. Record your greeting and then press #.

## CHANGE YOUR PASSWORD

1. Access your voicemail.
2. Press 9 for the mailbox setup menu.
3. Press 2 to change your password.
4. Enter your new password and then press #.
5. When prompted to verify the password, enter it again and then press #.

## RETRIEVE MESSAGES

### From the phone subscribed to the service:

1. Access your voicemail.
2. Your first new message may play immediately. If not, press 1 to listen to your messages. You will hear the announcement "You have x new messages and x saved messages."
3. Press 1 to listen to new messages.
4. Press 2 to listen to saved messages.

## WHEN RETRIEVING MESSAGES, YOU CAN:

- Press 1** Play the message again.
- Press 2** Save the message and play the next.
- Press 3** Delete the message and play the next.
- Press 4** Save the message as new.
- Press 5** Return this call.
- Press 6** Forward the message to another voicemail box\*.

\* Voicemail package must be set to allow this capability.